

# Students Manual for SsOES

**Note: Webcam testing URL is given in FAQs section please check your webcam first by visiting that URL.**

## Step 1 : Open the Application

Copy and paste the given link in browser <https://mock.gcoej.ac.in/student/> (Latest Updated Chrome Browser is preferred)

## Step 2. Login to Application

Login using credentials received on the Mail and Mobile.



Government College of Engineering,  
Jalgaon  
(An Autonomous Institute of Government of Maharashtra)

Please agree with credentials

Email Address

Password

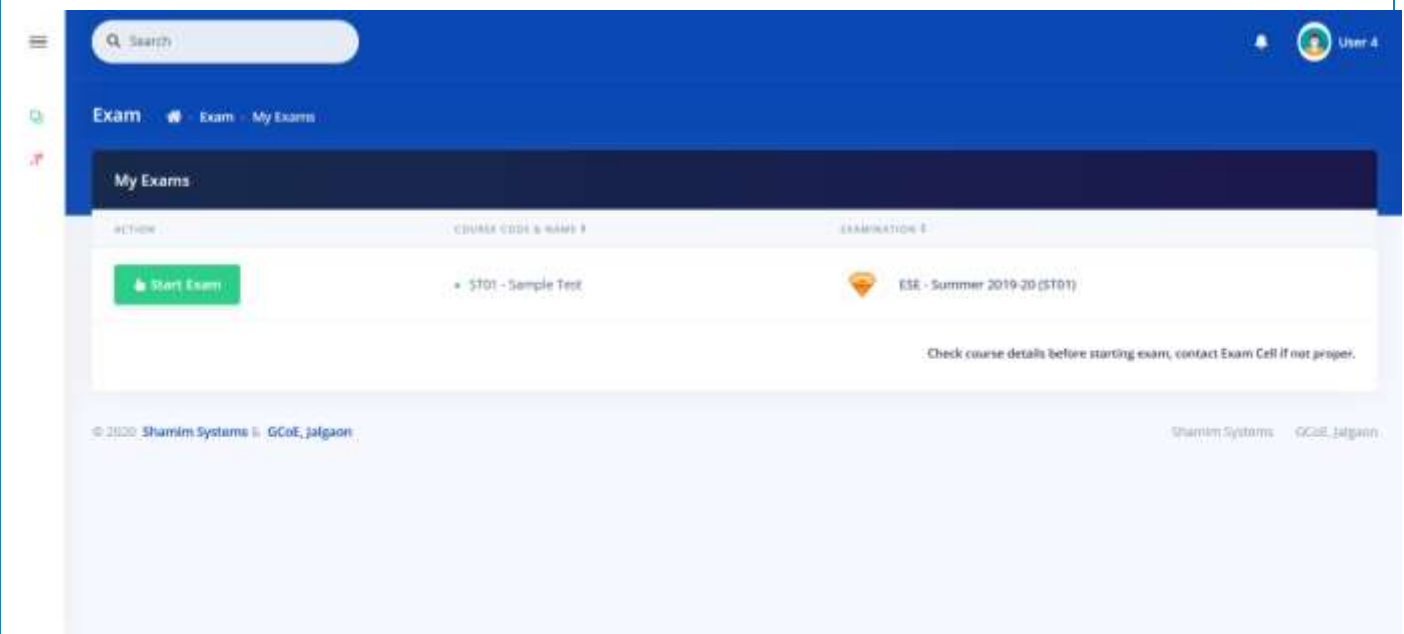
I agree with the Online Exam Terms & Conditions

Sign In

[Forgot password?](#)

## Step 3. Start Exam

After logging in the respective exam name and course name will be displayed click on the Start Exam button.



Exam Exam - My Exams

My Exams

ACTION	COURSE CODE & NAME	EXAMINATION
<a href="#">Start Exam</a>	ST01 - Sample Test	ESE - Summer 2019-20 (ST01)

Check course details before starting exam, contact Exam Cell if not proper.

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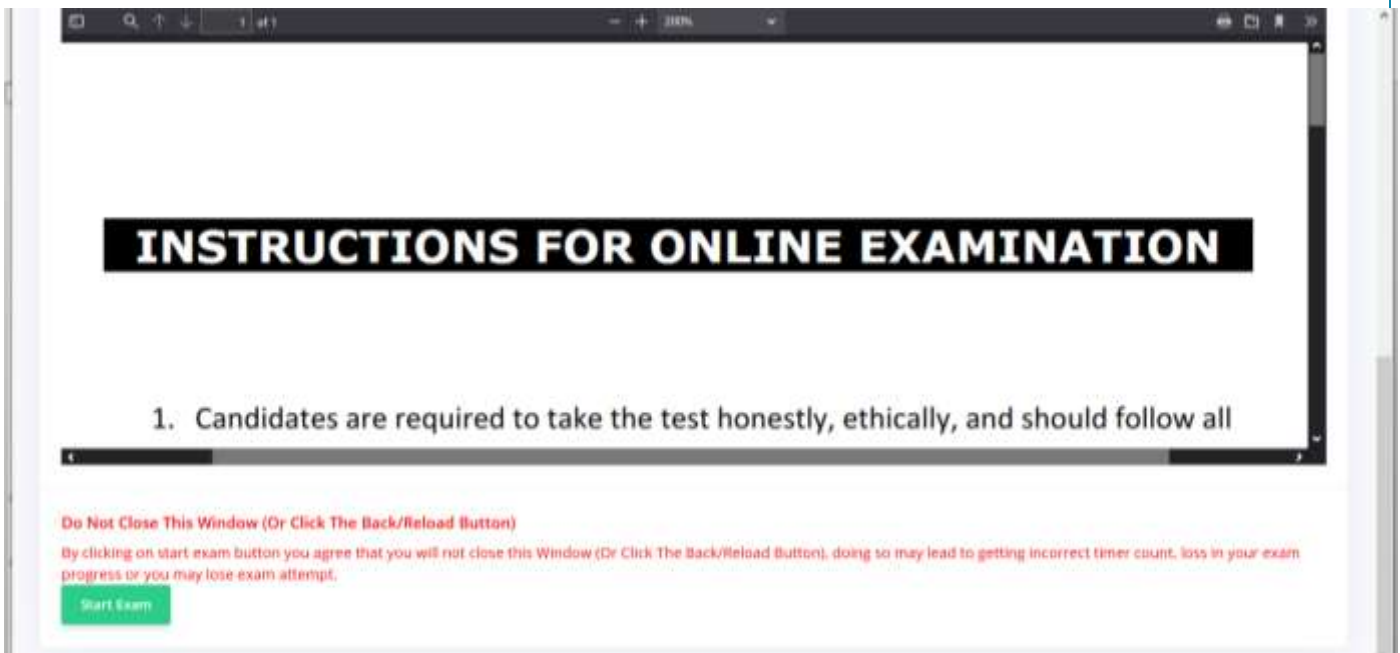
#### 4. Check Exam Details

After clicking on Start Exam, a new window will be displayed with details of exam, don't forget to read the instructions. After checking click on the Start Exam button



The screenshot shows a web interface for attempting an exam. The page title is "Attempt Exam" and the breadcrumb is "Attempt Exam > Start Exam". The main heading is "Examination Details" with a green link for "View Examination Details". The details are as follows:

Exam Name	ESE - Summer 2018-20 (ST01)
Course Code & Name	ST01 - Sample Test
Start Time	2020-11-23 11:00:00
End Time	2020-11-29 12:00:00
Duration (in min.)	60
Correct Score	1
InCorrect Score	0
Select Language	English



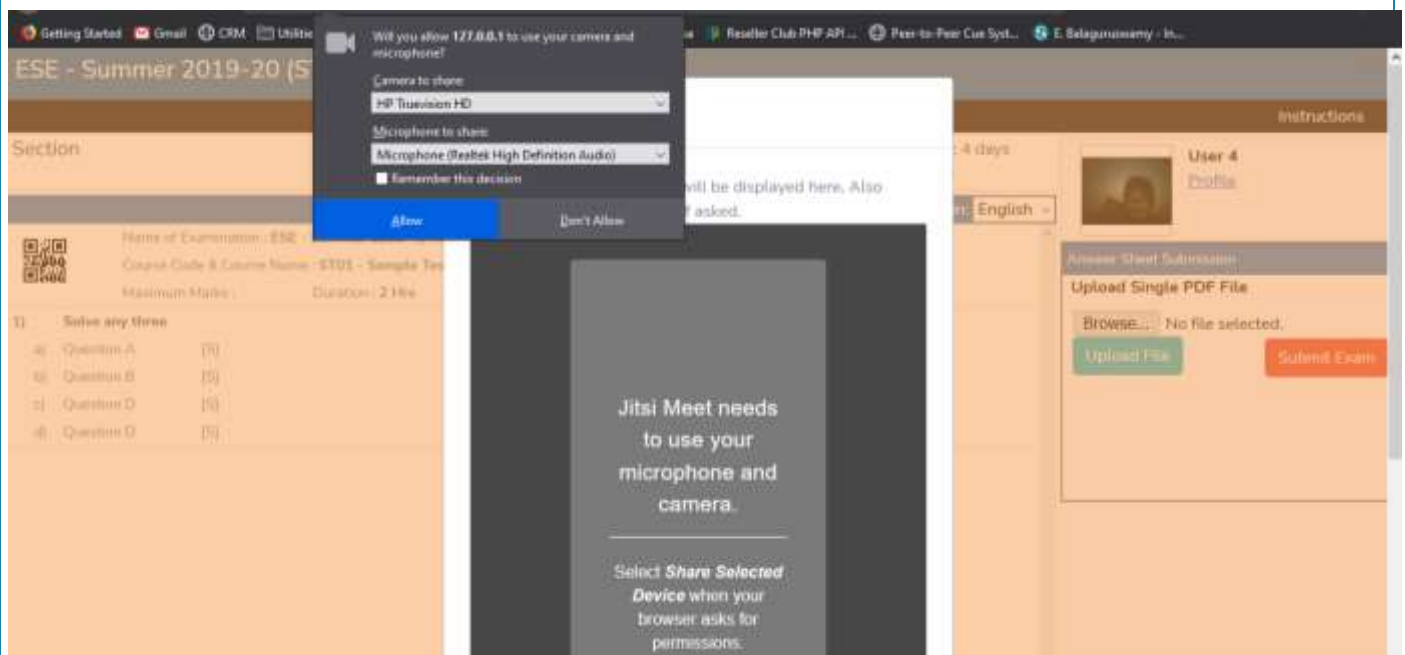
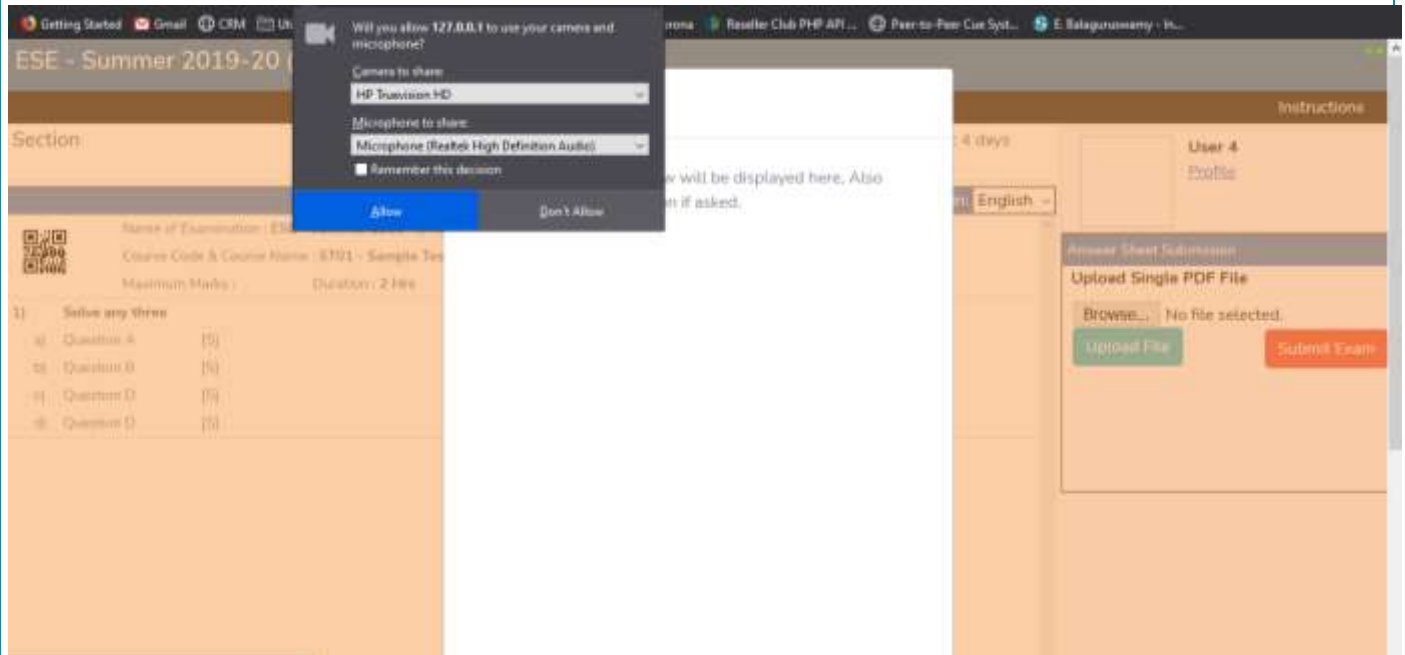
The screenshot shows a window titled "INSTRUCTIONS FOR ONLINE EXAMINATION". The main instruction is:

1. Candidates are required to take the test honestly, ethically, and should follow all

Below the instructions, there is a warning in red text: "Do Not Close This Window (Or Click The Back/Reload Button)". A further warning states: "By clicking on start exam button you agree that you will not close this Window (Or Click The Back/Reload Button), doing so may lead to getting incorrect timer count, loss in your exam progress or you may lose exam attempt." At the bottom, there is a green "Start Exam" button.

### 5.a. Join the exam

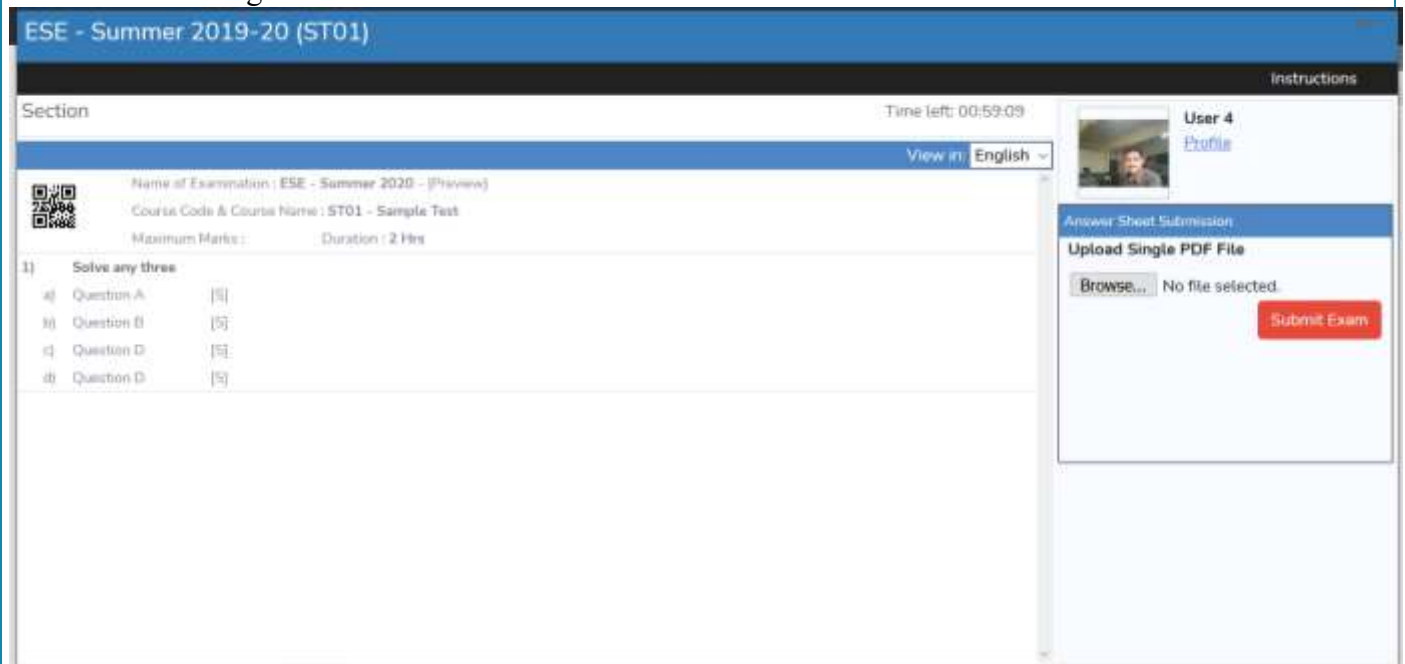
Exam joining window will popup and camera permission will be asked, give the permission and click on Join button.



**Note: The exam joining window will be automatically closed after successful joining and getting camera permissions.**

## 5.b. Start the Exam

Question Paper will be displayed, write the answers on the paper. Clock will be displayed on the exam windows don't forget to submit exam before time.



## 6. Creating & Uploading a PDF file **Refer FAQs for more information**

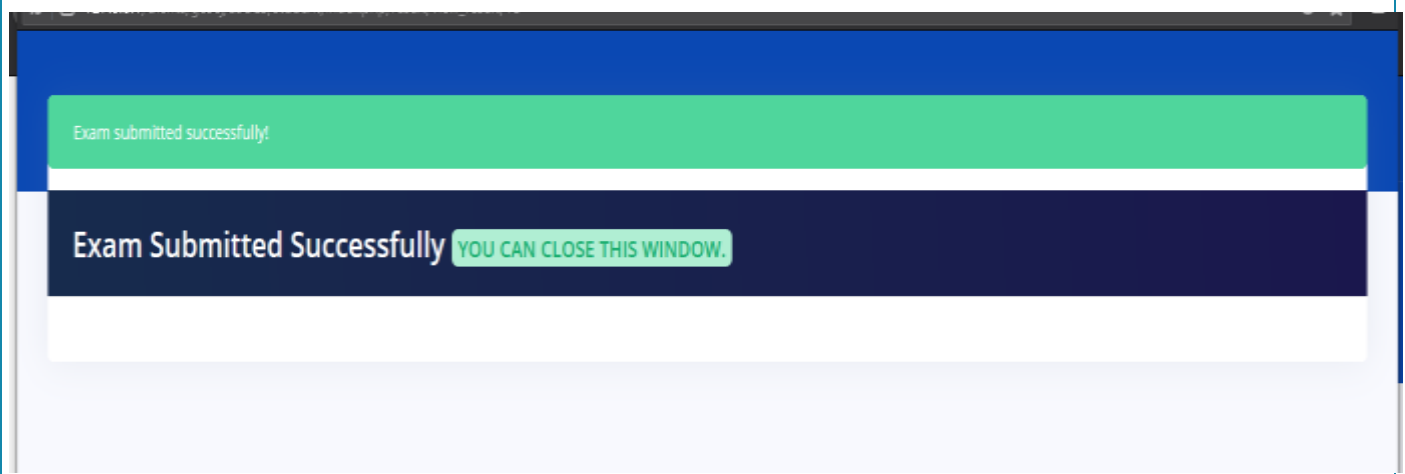
- 6.1 Use the CamScanner App to capture images of your answer papers and create a single PDF file.
- 6.2 Open our exam portal window, click on choose file/browse option.
- 6.3 Select the file
- 6.4 Click on the Upload button.
- 6.5 File will be displayed and click on the file to preview your uploaded file.
- 6.6 If file is incorrect and upload the correct file again.

## 7. Submit the Exam

Click on the Submit Exam Button to finally submit your exam. A message will be displayed “Your Examination Submitted Successfully”.

## 8. Close the Exam Application.

Logout and close the Browser.



**Note: Please go through FAQs for detailed instructions and reference links for camera troubleshooting and pdf creation.**